

Prospective Suppliers Online Self- Registration User Guide

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Addis Ababa, Ethiopia
Oct, 2021*

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Disclaimer

All of the information/data provided in this user manual are merely for exemplifying and shall not be considered as actual transactions. Therefore, all data/information in this document shall not be considered binding before any law/rule/regulation/proclamation or any other legal party.

Introduction

Ethio telecom has implemented different types of Supply Chain ERP modules since 2012. One of such modules is Oracle I supplier portal, which provides rich automated functionalities which enables suppliers to directly interact with Ethio telecom on any supply chain related business matters.

Objective

The objective of this user manual is to provide a brief guide to Ethio telecom prospective suppliers on how they can (online) fill, submit and follow a registration application in order to get registered at Ethio telecom suppliers database.

About isupplier portal

- ❖ iSupplier Portal is system based self-service tool, which gives suppliers the ability to directly access information and enter business transactions across the procure-to-pay life cycle.
- ❖ It facilitates:
 - View and Respond to Bids /online
 - View Orders, Payments, Invoices
 - Update Your Company Information – contacts, address, phone, email, offers etc
 - Creation of Work Confirmation and others
 - Easy access through a standard web browser
 - Information transparency across the procure-to-pay cycle
 - Single point of visibility for integrated information coming from different stakeholders

- Ability to submit real-time shipment notices and generate invoices against purchase orders
- Tight messaging integration through eMail notifications
- Cycle time reduction
- Ability to provide better customer service while working more efficiently
- Many more ...

Accessing the Platform

❖ Suppliers can access the online registration platform:

➤ Go to www.ethiotelecom.et => Supplier portal=>Login=>Register Now
or

➤ Directly using the following link: [Start Prospective Supplier Registration Application](#)

In both cases, supplier will get application page and need to fill all required fields to proceed with the application process as shown in the subsequent steps.

Online Registration Application Process

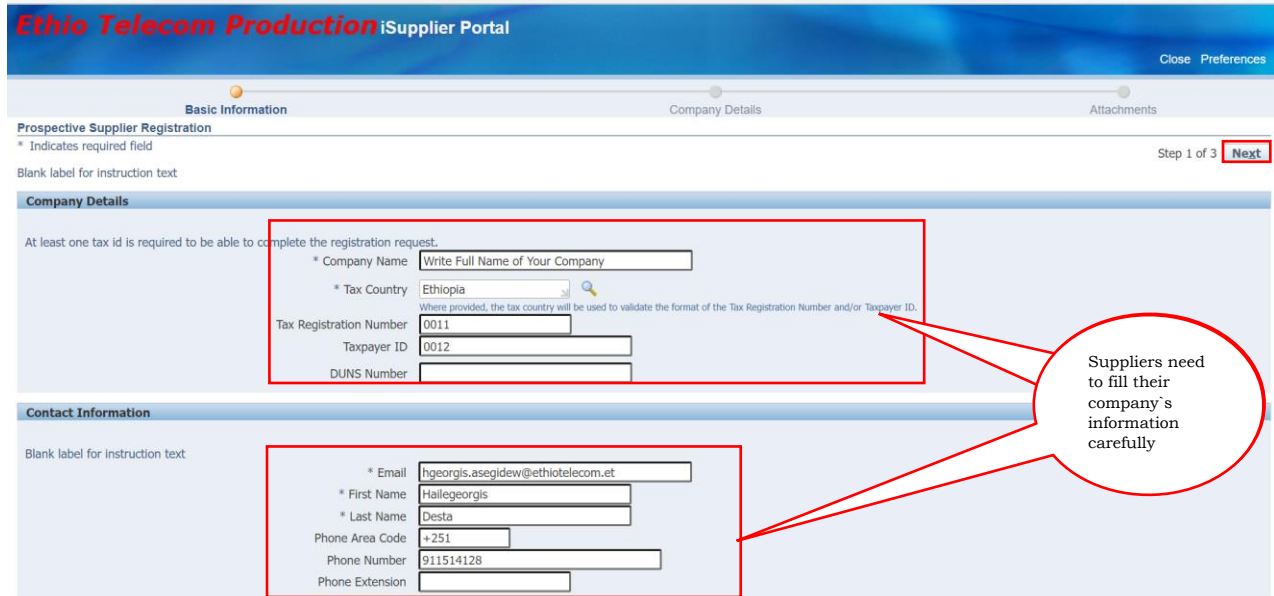
Using the above url link, new suppliers will be redirected to the registration application platform.

Then the supplier is required to properly fill the following piece of information:

- ✓ Company Details
- ✓ Contact Information
- ✓ Address Book
- ✓ Business Classifications
- ✓ Products & Services
- ✓ Banking Details
- ✓ Supplier Business References
- ✓ Attachments

Company Details and Contact information

Please fill both **Company Details** and **Contact information** before proceeding to the next steps.



Ethio Telecom Production iSupplier Portal

Close Preferences

Basic Information Company Details Attachments

Prospective Supplier Registration

* Indicates required field

Step 1 of 3 **Next**

Blank label for instruction text

Company Details

At least one tax id is required to be able to complete the registration request.

* Company Name Write Full Name of Your Company

* Tax Country Ethiopia

Where provided, the tax country will be used to validate the format of the Tax Registration Number and/or Taxpayer ID.

Tax Registration Number 0011

Taxpayer ID 0012

DUNS Number

Contact Information

Blank label for instruction text

* Email hgeorgis.asegidew@ethiotelecom.et

* First Name Hallegeorgis

* Last Name Desta

Phone Area Code +251

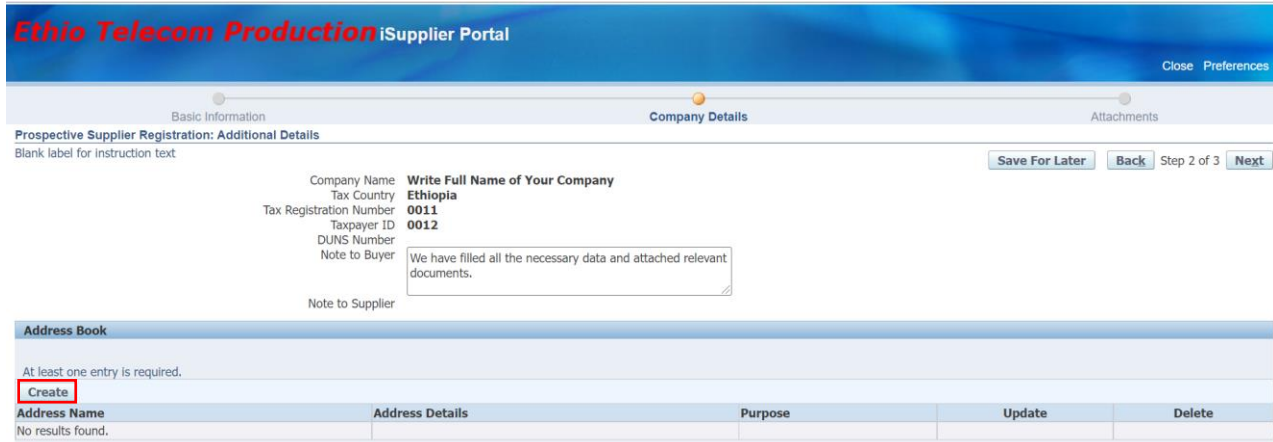
Phone Number 911514128

Phone Extension

Suppliers need to fill their company's information carefully

After filling all the information carefully, click on **Next**

Address Book



Ethio Telecom Production iSupplier Portal Close Preferences

Basic Information Company Details Attachments

Prospective Supplier Registration: Additional Details

Blank label for instruction text

Company Name: Write Full Name of Your Company
 Tax Country: Ethiopia
 Tax Registration Number: 0011
 Taxpayer ID: 0012
 DUNS Number:
 Note to Buyer: We have filled all the necessary data and attached relevant documents.
 Note to Supplier:

Save For Later Back Step 2 of 3 Next

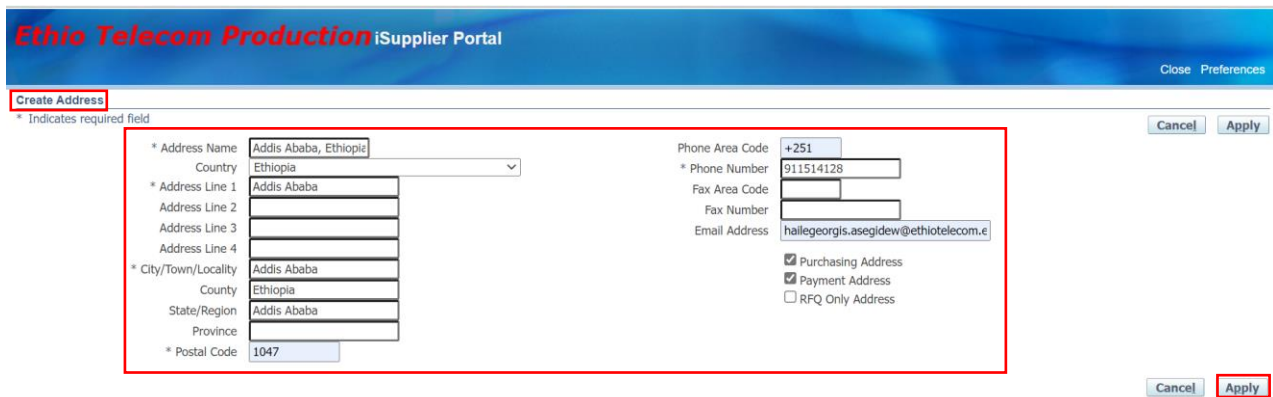
Address Book

At least one entry is required.

Create

Address Name	Address Details	Purpose	Update	Delete
No results found.				

Click on **Create** to provide address book information => fill all the required information and click **Apply**.



Ethio Telecom Production iSupplier Portal Close Preferences

Create Address Cancel Apply

* Indicates required field

* Address Name: Addis Ababa, Ethiopia
 Country: Ethiopia
 * Address Line 1: Addis Ababa
 Address Line 2:
 Address Line 3:
 Address Line 4:
 * City/Town/Locality: Addis Ababa
 County: Ethiopia
 State/Region: Addis Ababa
 Province:
 * Postal Code: 1047

Phone Area Code: +251
 * Phone Number: 911514128
 Fax Area Code:
 Fax Number:
 Email Address: hailegeorgis.asegidew@ethiotelecom.e

☒ Purchasing Address
☒ Payment Address
☐ RFQ Only Address

Cancel Apply

Then the supplier will get the following page and if you want to create more Address Book or Contact Information, you can do so by clicking on **Create**.

If you want to make changes on the already created Address Book or Contact Information, click on **Update** => edit the data and **Apply**.

Ethio Telecom Production iSupplier Portal
Close Preferences

Basic Information
Company Details
Attachments

Prospective Supplier Registration: Additional Details

Blank label for instruction text

Save For Later
Back
Step 2 of 3
Next

Company Name: **Write Full Name of Your Company**

Tax Country: **Ethiopia**

Tax Registration Number: **0011**

Taxpayer ID: **0012**

DUNS Number


Note to Buyer

Note to Supplier

Address Book

At least one entry is required.


Create

Address Name	Address Details	Purpose	Update	Delete
Addis Ababa	Addis Ababa, Addis Ababa Addis Ababa 1047 United States	Payment, Purchasing	✎	

Contact Directory

At least one entry is required.


Create

*First Name	Last Name	*Phone	Email	Requires User Account	Update	Delete
Hallegeorgis	Desta	+251-911514128	hgeorgis.asegidew@ethiotelecom.et	✓	✎	

Business Classifications

Then select one or more **business classifications**, at which your company is currently engaged in.

Business Classifications					
Classification	Applicable	Minority Type	Certificate Number	Certifying Agency	Expiration Date
1, Manufacturer	<input checked="" type="checkbox"/>		00050	Ethiopian Standards Author	23-Oct-2023 00:00:00
2, IMPORTER	<input type="checkbox"/>				
3, WHOLESALER	<input type="checkbox"/>				
4, RETAILER	<input type="checkbox"/>				
5, SERVICE PROVIDER	<input checked="" type="checkbox"/>		00060	Ethiopian Trade Minister	23-Oct-2023 00:00:00
6, WORKS	<input type="checkbox"/>				
7, SMALL & MEDIUM ENTERPRISE (SME)	<input type="checkbox"/>				
8, OTHER	<input type="checkbox"/>				

 **TIP** Date format example: 23-Oct-2021

Then click on **Create** under **Products and Services** to provide details of what products and service your company supply.

Products & Services

Products and Services

At least one entry is required.

Create

Code	Products and Services	Delete
No results found.		

Banking Details

At least one entry is required.

Create

Bank Account Number	Currency	Bank Account Name	Bank Name	Bank Number	Branch Name	Branch Number	Update	Remove
No results found.								

Supplier Business Reference

*Customer Name	*Contact Name	*Contact Number	*Contact Email	*ServiceProduct/Supplied	*Value Of Contract(ETB)	*Contract Award Date	Delete
No results found.							

Add Another Row

Save For Later
 Back
 Step 2 of 3
 Next











Click on **View Sub-Categories** icon to select detail sub categories from the list

Ethio Telecom Production
iSupplier Portal
 Close
 Preferences

Add Products and Services: (Write Full Name of Your Company)

Cancel
 Apply

☒ Browse All Products & Services
☐ Search for Specific Code and Product

Code	Products and Services	View Sub-Categories	Applicable
BU01	Building Material And Services		<input type="checkbox"/>
CM01	Cards		<input type="checkbox"/>
CM02	Printing Services		<input type="checkbox"/>
CM03	Public Relation, Exhibition, Events		<input type="checkbox"/>
CM04	International Connectivity Service		<input type="checkbox"/>
CM05	Content Service		<input type="checkbox"/>
CM06	Terminals & Handset		<input type="checkbox"/>
CM07	Modem		<input type="checkbox"/>
FT01	Vehicles And Motors		<input type="checkbox"/>
FT02	Vehicle Tyre & Tube		<input type="checkbox"/>

Previous
 1-10
 Next
 10

Cancel
 Apply

Tick on product and service sub categories that are applicable to your company and **Apply**

Add Products and Services: BU01 :Building Material And Services (Write Full Name of Your Company)

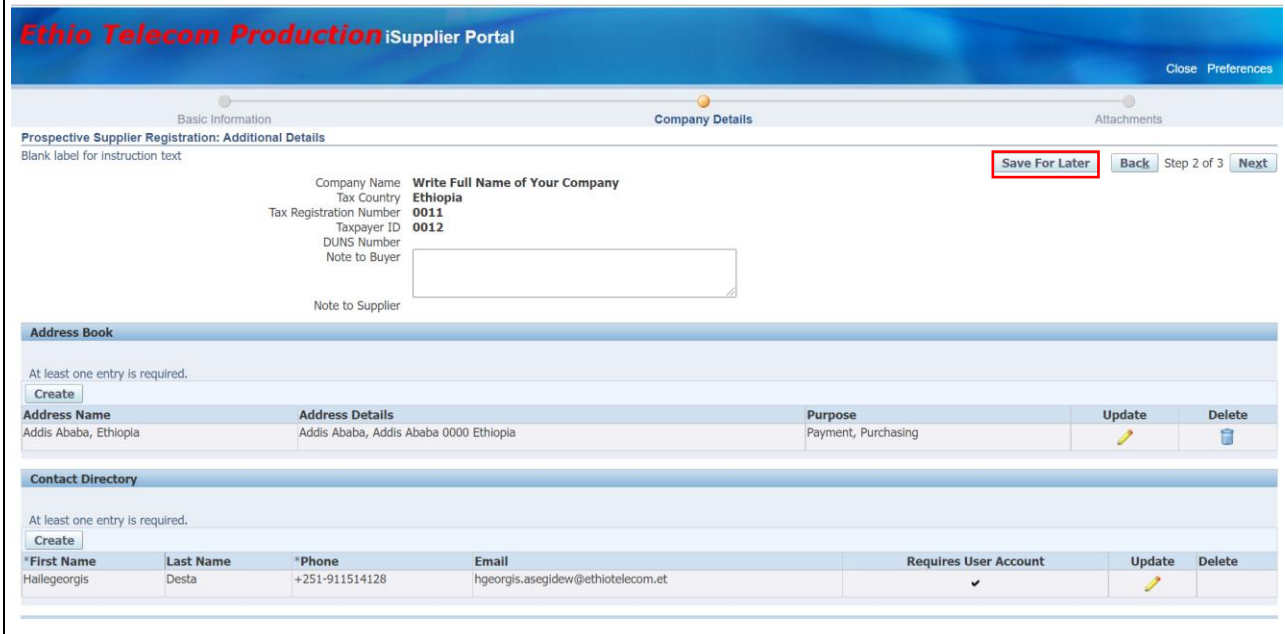
Cancel
 Apply

Code	Products and Services	View Sub-Categories	Applicable
01	Maintenance Service		<input checked="" type="checkbox"/>
02	Rent Service		<input checked="" type="checkbox"/>
03	Reinforcement Bar		<input type="checkbox"/>
04	Nails		<input type="checkbox"/>
05	Angular And Tubolars		<input type="checkbox"/>
06	Electrical Material		<input checked="" type="checkbox"/>
07	Paint And Brush		<input type="checkbox"/>
08	Pipes, Fittings And Sanitary Materials		<input type="checkbox"/>
09	Shutter, Carpet And Curtain		<input type="checkbox"/>
10	Wooden Materials		<input type="checkbox"/>

Previous
 1-10
 Next
 10

Note:

- ❖ If you need to save your registration/application to proceed your application on later hours or another day (but not later than 15 days), you can save it on the current progress. This will save your time, since you don't need to fill your company information from scratch whenever you come back to complete the already started application.
- ❖ To do so, click on **Save For Later** button as shown below.



Ethio Telecom Production iSupplier Portal Close Preferences

Basic Information Company Details Attachments

Prospective Supplier Registration: Additional Details

Blank label for instruction text

Company Name: Write Full Name of Your Company
 Tax Country: Ethiopia
 Tax Registration Number: 0011
 Taxpayer ID: 0012
 DUNS Number:
 Note to Buyer:
 Note to Supplier:

Save For Later **Back** Step 2 of 3 **Next**

Address Book

At least one entry is required.

Create

Address Name	Address Details	Purpose	Update	Delete
Addis Ababa, Ethiopia	Addis Ababa, Addis Ababa 0000 Ethiopia	Payment, Purchasing		

Contact Directory

At least one entry is required.

Create

*First Name	Last Name	*Phone	Email	Requires User Account	Update	Delete
Hailegeorgis	Desta	+251-911514128	hgeorgis.asegidew@ethiotelecom.et	✓		

- ❖ Then you will get the below confirmation message which contains url link via which you can continue and complete your application later on.

Ethio Telecom Production iSupplier Portal Close Preferences

Confirmation

- Your registration details have been saved. You will need to bookmark the following link to be able to return to your registration request at a later date. An email with these details has also been sent to you.
- https://erp.ethiotelecom.et/OA_HTML/jsp/pos/suppreg/SupplierRegister.jsp?regkey=53323130C0ACC52C5A4FCE922F1AEF06771D2F26854753B8ECB807F452D269E0&lang=US

Prospective Supplier Registration: Current Status Update


Thank you for registering with us. Here's the current status of your registration request.


Registration Details and Status		Status
Company Name	Write Full Name of Your Company	Draft
Contact Information		
Email	hgeorgis.asegidew@ethiotelecom.et	Phone Area Code +251
First Name	Hailegeorgis	Phone Number 911514128
Last Name	Desta	Phone Extension
Status History		
Date	Status	Note
23-OCT-2021	Draft	


Update

The content indicated under 2 is url link. So you need to copy it and save it for later use.

- ❖ Copy and save the url link. Later when you want to access your application and complete it, just past the url in your browser, enter and continue your registration application.
- ❖ Alternatively, you will receive the url link via your email address provided in the previous application process. Then simply open your email messages and click the link and Click on Update to proceed the application.
- ❖ This process is shown here below.

 Ethio ERP <erpserver.notific@ethiotelecom.et>
For Your Information: Ethio Telecom Supplier Collaboration Network: Registration Saved

To  Hailegeorgis Asegidew Desta

 Notification Detail.html
700 bytes

To **Write Full Name of Your Company**

Sent **23-OCT-21 13:32:44**

ID **26729531**

Your registration details have been saved. Please use the following link to access your request.

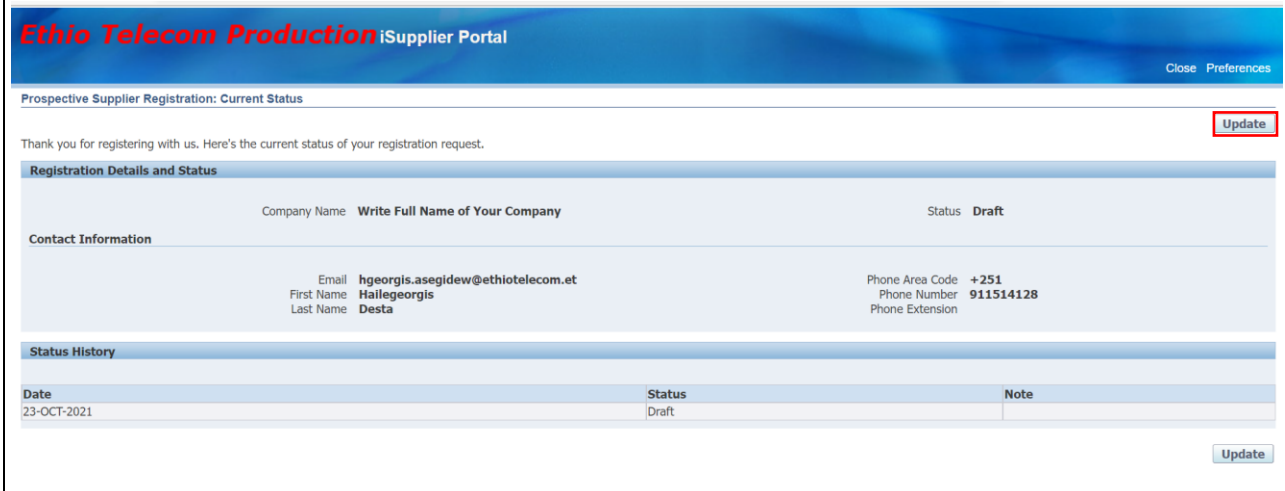
[Prospective Supplier Registration Status Page](#)

You will be able to update your company details before clicking Submit to submit your request.

This is the url link for your later use to proceed & complete your application.

IMPORTANT. This e-mail message and any attachments are strictly confidential and may be protected by law. This message is intended only for the named recipient(s) above. If you have received this message in error, or are not the named recipient(s), please immediately notify the sender and delete this e-mail message. Any unauthorized view, usage or disclosure of this message is prohibited. Since e-mail messages may not be reliable, ethio telecom shall not be liable for any message if modified, changed or falsified. Additionally the recipient should ensure they are actually virus free.

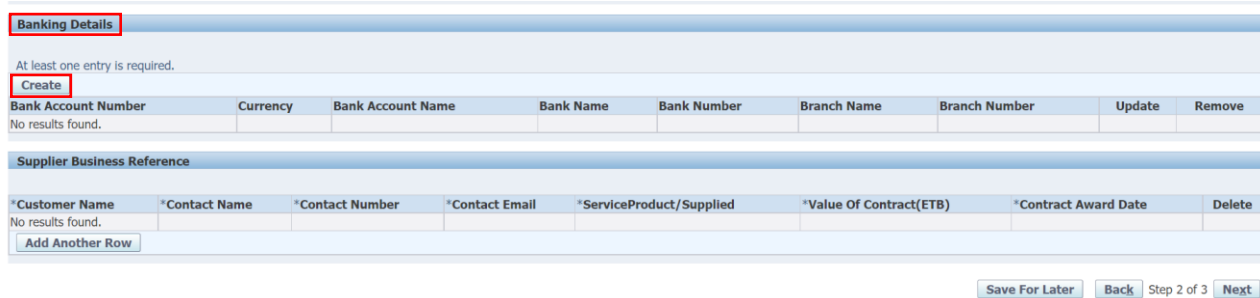
The link will lead you to the application page: click on **Update** to continue.



After filling products and services, suppliers are expected to fill Banking information as well.

Banking Details

Click on **Create** under **Banking Details** section as shown below.



Fill all the required details such as:

- ✓ Bank
- ✓ Branch
- ✓ Bank Account Number

ethio telecom Production Supplier Portal

Create Bank Account
 * Indicates required field

* Country: Ethiopia

☐ New Bank
☒ Existing Bank

Bank Name: Commercial Bank of Ethiopia
 Bank Number:

[Show Bank Details](#)

☐ New Branch
☒ Existing Branch

Branch Name: Arada Giorgis
 Branch Number:
 BIC:
 Branch Type: ABA

[Show Branch Details](#)

Bank Account

* Account Number: 00123
 Check Digits:
 IBAN:

Account Name: Test Account
 Currency:

[Show Account Details](#)

Comments

Note to Buyer:

If your bank is new (not in the existing list), click on New Bank and write the details.

Enter your company's official bank account number.

Supplier Business References

Next, provide your business references. Business references are testimonials confirmed by your clients for your company's successful completion of different projects.

Click on **Add Another Row** to enter your references.

Supplier Business Reference

*Customer Name	*Contact Name	*Contact Number	*Contact Email	*ServiceProduct/Supplied	*Value Of Contract(ETB)	*Contract Award Date	Delete
No results found.							
Add Another Row							

[Save For Later](#) [Back](#) Step 2 of 3 [Next](#)

Specify your business references as shown here below and click **Next**.

Supplier Business Reference

*Customer Name	*Contact Name	*Contact Number	*Contact Email	*ServiceProduct/Supplied	*Value Of Contract(ETB)	*Contract Award Date	Delete
Ethio telecom	Installation & Commissioning	091151412x	hgeorgis.asegidew@ethiotel	Software	500000	13-Sep-2021	Delete
Ethiopian Air Lines	Modems	091151412x	hgeorgis.asegidew@ealinet	Modems	200000	13-Sep-2021	Delete

[Add Another Row](#)

[Save For Later](#) [Back](#) Step 2 of 3 [Next](#)

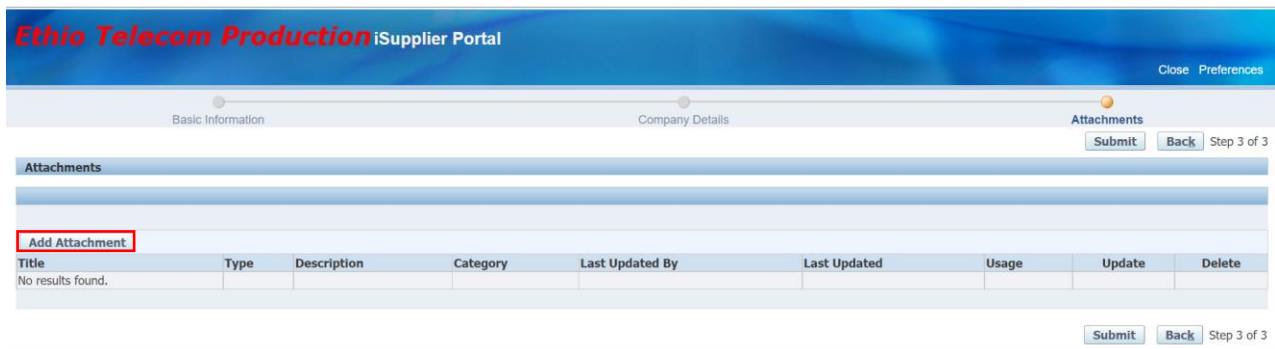
Attachments

- ❖ Attachments are documents that shows who your company is and what documentary evidences it has. Major attachment documents includes:
 - ✓ Audited financial statement
 - ✓ Company profile
 - ✓ Quality assurance certificate
 - ✓ Recognition letters
 - ✓ TIN certificate
 - ✓ Trade license
 - ✓ VAT certificate

Note:

- ❖ **For Local Companies:** the following attachments are mandatory (suppliers cannot submit their application without properly attaching these documents)
 - ✓ Trade License
 - ✓ TIN Certificate
- ❖ **For Foreign Companies:** the following attachments are mandatory (suppliers cannot submit their application without properly attaching these documents)
 - ✓ Trade License
 - ✓ Company Profile

Click on **Add Attachments** button to continue uploading documents and fill the below details.



Ethio Telecom Production iSupplier Portal Close Preferences

Basic Information Company Details **Attachments** Submit Back Step 3 of 3

Attachments

Add Attachment.

Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete
No results found.								

Submit Back Step 3 of 3

Ethio Telecom Production iSupplier Portal Close Preferences

Create Bank Account >
Add Attachment

Provide Attachment Title

Cancel Add Another Apply

Attachment Summary Information

Title Trade License
Description Trade License
Category Trade License

Select Document category


Define Attachment

Type ☒ File ☐ URL ☐ Text
Choose File No file chosen

Cancel Add Another Apply

Click on **Choose File** to upload your files, brows from your machine, upload it, click on **Add Another** to continue uploading other relevant documents. Do the same for the rest of your attachment documents and finally **Apply**.

Create Bank Account >

 **Confirmation**
Attachment Trade license has been added successfully but not committed; it would be committed when you commit the rest of the current transaction.

Add Attachment

Cancel Add Another **Apply**

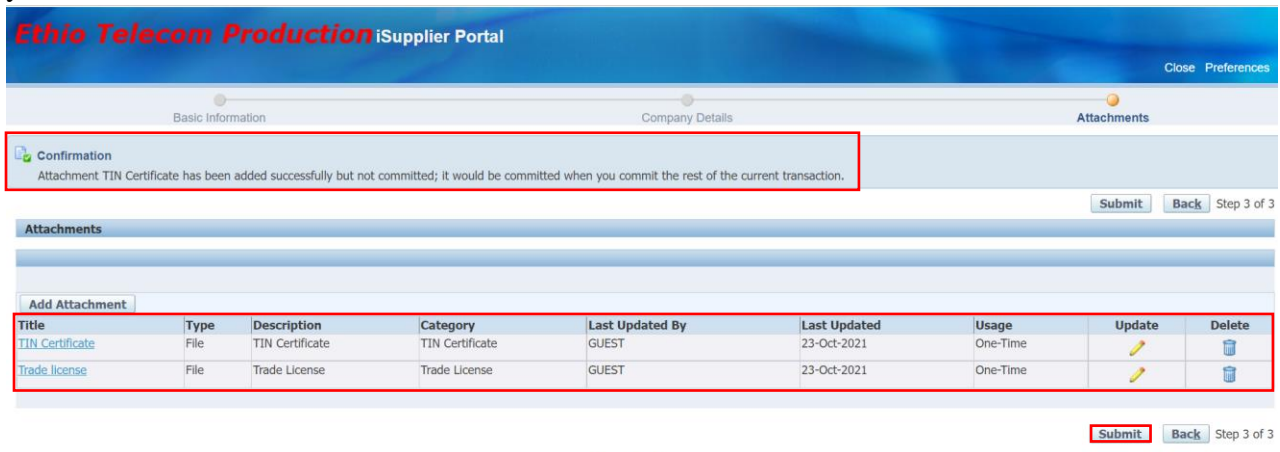
Attachment Summary Information

Title TIN Certificate
Description TIN Certificate
Category TIN Certificate

Define Attachment

Type ☒ File ☐ URL ☐ Text
Choose File SCD Isupplier-Final V.pdf

After Applying the attachments, you will get the below page. Here you can see list of attachments you added.



Ethio Telecom Production iSupplier Portal Close Preferences

Basic Information Company Details **Attachments**

Confirmation
Attachment TIN Certificate has been added successfully but not committed; it would be committed when you commit the rest of the current transaction.

Submit Back Step 3 of 3

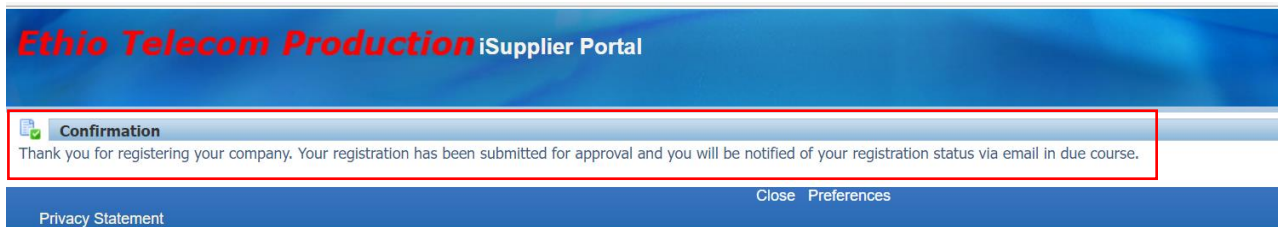
Attachments

Add Attachment

Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete
TIN Certificate	File	TIN Certificate	TIN Certificate	GUEST	23-Oct-2021	One-Time		
Trade license	File	Trade License	Trade License	GUEST	23-Oct-2021	One-Time		

Submit Back Step 3 of 3

Finally you will get the below confirmation message for your successful submission of the registration application.

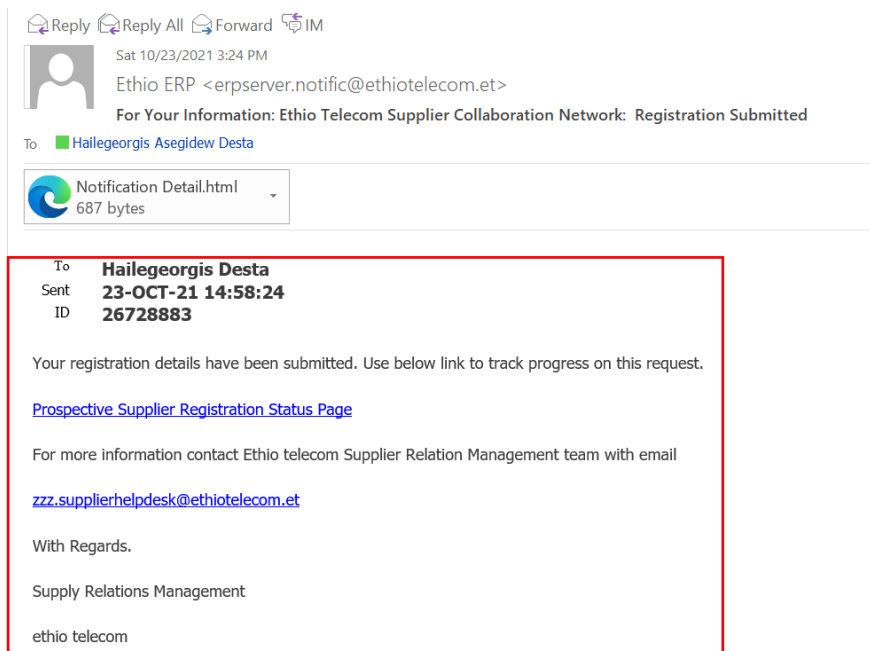


Ethio Telecom Production iSupplier Portal Close Preferences

Confirmation
Thank you for registering your company. Your registration has been submitted for approval and you will be notified of your registration status via email in due course.

Privacy Statement

➤ Similarly, you will receive an email message with the following content. This will enable your company to trace the status of your registration application online.



Reply Reply All Forward IM

Sat 10/23/2021 3:24 PM
Ethio ERP <erpserver.notific@ethiotelecom.et>

For Your Information: Ethio Telecom Supplier Collaboration Network: Registration Submitted

To: Hailegeorgis Asegidew Desta

Notification Detail.html
687 bytes

To: **Hailegeorgis Desta**
Sent: **23-OCT-21 14:58:24**
ID: **26728883**

Your registration details have been submitted. Use below link to track progress on this request.

[Prospective Supplier Registration Status Page](#)

For more information contact Ethio telecom Supplier Relation Management team with email

zzz.supplierhelpdesk@ethiotelecom.et

With Regards,

Supply Relations Management

ethio telecom


Post Application Submission Activities

Follow up of Registration Application


- ❖ Depending on the scenario, the following cases might take place against your registration application.


- **Case 1:** Ethio telecom might have some **queries** that your company need to provide additional information/clarifications/documents.

✚ For this case, your company will receive email message with detail requests as shown here below.



Sat 10/23/2021 4:04 PM
Ethio ERP <erpserver.notific@ethiotelecom.et>
For Your Information: Notification to Prospective Supplier

To  Hailegeorgis Asegidew Desta

 Notification Detail.html
687 bytes

From **Hailegeorgis Asegidew Desta**
To **Desta, Hailegeorgis**
Sent **23-OCT-21 15:37:28**
ID **26728918**

Notes from Ethio Telecom:
Dear Esteemed Supplier, Please attach your renewed trade license.

Click the below link to update the prospect supplier registration request.

[Prospective Supplier Registration Status Page](#)

IMPORTANT. This e-mail message and any attachments are strictly confidential and may be protected by law. This message is intended only for the named recipient(s) above. If you have received this message in error, or are not the named recipient(s), please immediately notify the sender and delete this e-mail message. Any unauthorized view, usage or disclosure of this message is prohibited. Since e-mail

- ❖ Then go click the link shown in your email => read the detail note/requests and click on **Respond** to provide the details requested information/document.

Ethio Telecom Production iSupplier Portal
 Close Preferences

Prospective Supplier Registration: Current Status

[Respond](#)

Thank you for registering with us. Here's the current status of your registration request.

Registration Details and Status

Company Name		Status	
Write Full Name of Your Company		Supplier to Provide Details	
Contact Information			
Email	hgeorgis.asegidew@ethiotelecom.et		Phone Area Code
First Name	Hailegeorgis		Phone Number
Last Name	Desta		Phone Extension
Status History			
Date	Status	Note	
23-OCT-2021	Supplier to Provide Details	Dear Esteemed Supplier, Please attach your renewed trade license.	
23-OCT-2021	Submitted		
23-OCT-2021	Draft		

[Respond](#)

- ❖ Update any of the information fields as you need, click **Next**, attach relevant documents and **Submit**.

Ethio Telecom Production iSupplier Portal
 Close Preferences

Basic Information
Company Details
Attachments

Confirmation

Attachment Renewed Trade license has been updated successfully but not committed; it would be committed when you commit the rest of the current transaction.

[Submit](#) [Back](#) Step 3 of 3

Attachments

Add Attachment									
Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete	
TIN Certificate	File	TIN Certificate	TIN Certificate	GUEST	23-Oct-2021	One-Time			
Renewed Trade license	File	Renewed Trade License	Trade License	GUEST	23-Oct-2021	One-Time			

[Submit](#) [Back](#) Step 3 of 3

- ❖ Then you will receive the below confirmation message.

Ethio Telecom Production iSupplier Portal
 Close Preferences

Confirmation

Thank you for registering your company. Your registration has been submitted for approval and you will be notified of your registration status via email in due course.

[Close](#) [Preferences](#)


[Privacy Statement](#)

- ❖ Your company will also receive email message showing your successful submission of the updated application.



Sat 10/23/2021 4:20 PM

Ethio ERP <erpserver.notific@ethiotelecom.et>

For Your Information: Ethio Telecom Supplier Collaboration Network: Registration SubmittedTo  Hailegeorgis Asegidew DestaNotification Detail.html
687 bytes

To **Hailegeorgis Desta**
Sent **23-OCT-21 15:52:54**
ID **26730302**

Your registration details have been submitted. Use below link to track progress on this request.

[Prospective Supplier Registration Status Page](#)

For more information contact Ethio telecom Supplier Relation Management team with email

zzz.supplierhelpdesk@ethiotelecom.et

With Regards,

Supply Relations Management

ethio telecom

- **Case 2:** Your request might get **Rejected** for different reasons. This case, your company will receive an email message stating your application is rejected.

✚ You will be contacted and advised for more details and next actions.



Sat 10/23/2021 4:46 PM

Ethio ERP <erpserver.notific@ethiotelecom.et>

For Your Information: Ethio Telecom Supplier Collaboration Network: Registration Rejection

To  Hailegeorgis Asegidew Desta



Notification Detail.html
687 bytes

To **Hailegeorgis Desta**
Sent **23-OCT-21 16:20:39**
ID **26731023**

Dear Sir/Madam.

Your request for registration to Ethio telecom supplier database is rejected. Use this URL to track for detail.

Notes from Ethio Telecom:

Dear Esteemed Supplier, Sorry your application is rejected. You will be contacted for more.

For more information contact Ethio telecom Supplier Relation Management team with email

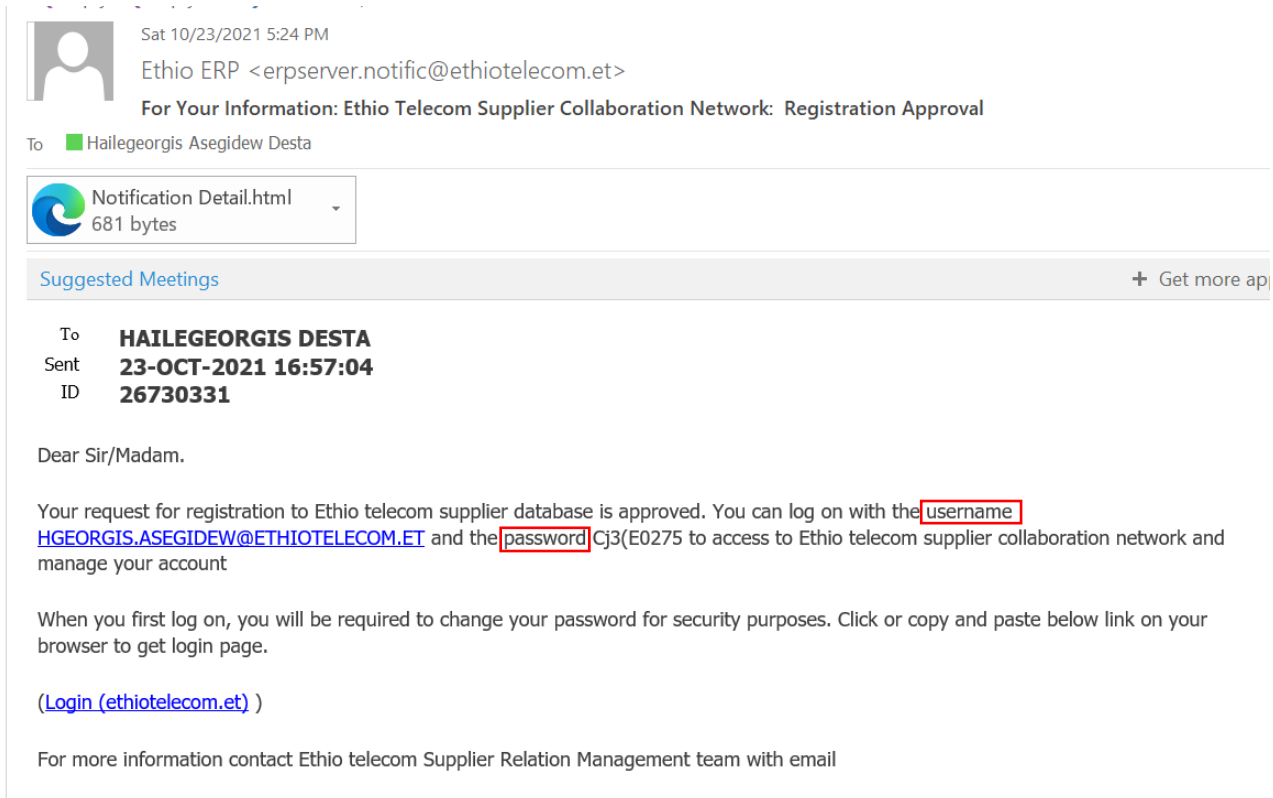
zzz.supplierhelpdesk@ethiotelecom.et

With Regards.

Supply Relations Management

- **Case 3:** When your request get **Approved**. In this case, your company will receive an email message stating your application is approved. The email will also contain

- ✓ User name
- ✓ Password
- ✓ Link to login



Sat 10/23/2021 5:24 PM
Ethio ERP <erpserver.notific@ethiotelecom.et>
For Your Information: Ethio Telecom Supplier Collaboration Network: Registration Approval

To: **Hailegeorgis Asegidew Desta**

Notification Detail.html
681 bytes

Suggested Meetings + Get more ap

To: **HAILEGEORGIS DESTA**
Sent: **23-OCT-2021 16:57:04**
ID: **26730331**

Dear Sir/Madam.

Your request for registration to Ethio telecom supplier database is approved. You can log on with the **username** HGEORGIS.ASEGIDEW@ETHIOTELECOM.ET and the **password** Cj3(E0275 to access to Ethio telecom supplier collaboration network and manage your account

When you first log on, you will be required to change your password for security purposes. Click or copy and paste below link on your browser to get login page.

([Login \(ethiotelecom.et\) \(\)](http://Login (ethiotelecom.et) ()))

For more information contact Ethio telecom Supplier Relation Management team with email

- ❖ Then click on the login link => the following login page will come => provide your **user name** and **password** that was sent via your email => click **Login**.



Accessibility: None

* User Name:
(example: michael.james.smith)

* Password:
(example: 4u99v23)

[Forgot Password?](#)

Select a Language:
[English](#)

- ❖ You will be required to enter new password. Provide your new password and click **Submit**

Ethio Telecom Production

Change Password

* Current Password

* New Password

* Re-enter New Password

Password must be at least 8 characters long.

* Indicates required field

- ❖ You will be redirected to the below page => click on **Home** to access your responsibilities to start interacting business with Ethio telecom.

Ethio Telecom Production iSupplier Portal

Home Orders Shipments Finance Product Admin Assessments

[Home](#)
[Logout](#)
[Preferences](#)
[Help](#)

Search

Notifications [Full List](#)

Subject	Date
No results found.	

Orders At A Glance [Full List](#)

PO Number	Description	Order Date
No results found.		

Shipments At A Glance [Full List](#)

Shipment Number	Packing Slip	Shipment Date
No results found.		

Views

View ASNs in Last 180 Days

Planning

Orders

- [Agreements](#)
- [Purchase Orders](#)
- [Purchase History](#)

Shipments

- [Delivery Schedules](#)
- [Overdue Receipts](#)
- [Advance Shipment Notices](#)

Receipts

- [Receipts](#)
- [Returns](#)
- [On-Time Performance](#)

Invoices

- [Invoices](#)

Payments

- [Payments](#)

- ❖ You will be redirected to the below page => click on **Home** to access your responsibilities to start interacting business with Ethio telecom. Click **Logout** to stay disconnected.

Ethio Telecom Production E-Business Suite

Enterprise Search

[Logout](#)
[Preferences](#)
[Help](#)

Search Results Display Preference Standard

Logged In As **HGEORGIS.ASEGIDEW@ETHIOTELECOM.ET**

Main Menu [Personalize](#)

- [Ethio iSupplier Full Access](#)

Worklist [Full List](#)

From	Type	Subject	Sent	Due
There are no notifications in this view.				

✓ **TIP** Vacation Rules - Redirect or auto-respond to notifications.
 ✓ **TIP** Worklist Access - Specify which users can view and act upon your notifications.

Thank you!
Ethio telecom